Kiltie Booster Meeting

Date – 10.11.2021

Location – Zoom Meeting

Call to order – 6:01 pm

Adjourned – 7:05 pm

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| Reports | Discussion | Action |
| Call to Order Approval of Minutes | Minutes presented from 9/13/2021 meeting.* Carri Radford indicated that she hadn’t received previous meeting minutes to post on the Kiltie website – Gina confirmed that the most recent were from April, and we are approving September’s tonight. After they are approved, Gina will send to Carri to post.
 | * Tiffany Mercier approved
* Jen Mannering seconded
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| Presidents ReportGina Bixby | **President’s Report*** A huge THANK YOU to all of the volunteers – we had over 70 adults signed up to volunteer for the Sarasota game.
* PLEASE volunteer, and invite others to volunteer. The Kilties cannot run without volunteers! We need more people to sign up for this week’s Homecoming/Alumni game against Lakewood Ranch (10/15)
	+ The band will perform Can You Feel The Love Tonight during halftime, for the Homecoming processional.
	+ The band will perform the entire halftime show after the game.
* We still need concessions and chaperone volunteers for this Friday.
* Carri has added the Venice High School game 10/29 to Sign Up Genius for chaperones and field crew.
	+ Strict guidelines for chaperones for away games.
		- All volunteers ***must*** be on the list in order to be allowed on the bus/into the game.
* Carri needs information about MPAs in order to create a Sign Up Genius – deferred to later in the meeting.
* Mary Ann Grady stated she received an error when signing up for chaperones/field crew from Mrs. Lewis’ most recent email – Mrs. Lewis will send new link.
* Depending on if the football team makes it to playoffs (which looks likely), we may need additional volunteers/sign ups for homes games.
* Lori Smith is in charge of the Kiltie Store and has ordered new items!
	+ Check the link on Charms to order.
	+ Lori will also have the Kiltie Store set up next to Concession Stand 1 during home games.
 | * Contact Carri Radford if you are interested in volunteering at one of the upcoming games/events.
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| Director Report - Mrs. Lewis | * Thank you to all volunteers – we cannot do this without you!
	+ More hands on deck make easier work!
	+ Mrs. Lewis’ mom came to the Sarasota game and was very impressed with our volunteer system.
* Guest faculty is allowed back on campus, so Mrs. Lewis has procured adjunct teachers for oboe, flute, bassoon, clarinet and trombone.
	+ Mrs. Lewis is working on finding instructors for the other sections.
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| Committee Reports | **Treasurer’s Report (David Tarlton)*** So much hard work has gone into this year, and we are so thankful to everyone!
* Concession sales are on target for 2021 goal.
	+ Comparison between 2019 v 2021 (2020 was an “off” year due to Covid).

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|  | **YTD Sales** | **Net Income** | **NI %** |
| **2019** | $21,000 | $11,000 | 53% |
| **2021** | $25,027 | $15,300 | 61% |

* + Chic-Fil-A and chips = higher profit margin than full menu (from 2019)
	+ Still have at least one more home game (10/15), and possibly playoffs which will further increase our sales margins.
* Total budget for 2021 (projected v actual) was presented.

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|  | **Total Budget** | **Net Income** |
| **Projected** | $55,747 | $24,199 |
| **Actual** | $54,888 | $24,837 |

* Thank you to everyone for diligence with reconciliation sheets from the concessions – much better last game!

**Concession Update (Tony Clements)*** It takes a village – we had 20 people working the Sarasota game! Thank you to all.
* We ran out of most merchandise at the Sarasota game - Tony and Mary Ann will go shopping for replenishment supplies 10/12.
	+ With the amount of supplies needed, this may be a 5-6 trip shopping event to haul all of the items.
* We still need 4 more volunteers for stand 1, and 1-2 for stand 2 on Friday night (10/15).
* Pizza for the band was a huge hit – Tony will see if we can get donations for the 2022 season from sponsors, but we have enough in donations from Kiltie parents to cover the band’s pizza for the rest of the season (including playoffs, if needed).
* We can set up stand #3 on the visitor side for the Homecoming game vs. Lakewood Ranch – it was a big hit and helpful during the Sarasota game (sold out by halftime).
	+ Per Tony, we need approximately 6 large coolers for stand 3 service.
	+ Per Amanda, we do not need the tent set up, just the tables, electric access, and coolers.
* We need 3-4 volunteers for stand 3 – Amanda will take care of getting volunteers signed up with Carri.

**Chaperone Report (Jen Mannering)*** We need to make sure that the stands are cleaned up before we leave for the night – Jen got a complaint that there was trash left in the stands.
	+ Traditionally, the section leaders have made sure their sections are cleaned up. Mrs. Lewis will remind them of this, and that they should begin cleanup efforts at the end of the 4th quarter.
	+ REMINDER: band members should not have any food or bottles in the stands – only water provided in the cups by the chaperones. Chaperones are empowered to tell the band members that they are not allowed anything other than water in the stands, which should help cut down on trash.
	+ Mrs. Baird suggested we pass a trash bag down the line at the end of the game.
* When using Building 5 bathrooms, Boosters should not have to guard the gate leading to Building 5.
	+ Per Mrs. Lewis, we need to have a sentry at the gate.
	+ We will use the stadium bathrooms for the upcoming game – Building 5 was only during Covid restrictions, and the Sarasota game.
	+ If we use Building 5 bathrooms again, we need a key for the lights (per Gina).

**Field Crew Report (Wes Bixby)*** Wes just picked up a new batch of water for upcoming practices and Homecoming game – 148 gallons.
* Wes will bring trash bags to the 10/15 game to assist in cleaning up the stands.
* Publix at the Landings donates fresh fruit (apples and bananas) for each game.
	+ We have a ton of fruit left over after the games (especially since we instituted the free pizza policy) that gets tossed out.
	+ Should we tell Publix we want only one type of fruit (less)?
	+ Can we give it away at concessions after the 3rd quarter (after the band is done)? Per Wes, that is a great solution.
* Wes wanted to verify our water policy – if we open a gallon jug, we are currently dumping it out if it doesn’t get used entirely.
	+ Per Mrs. Lewis, the administration would prefer we continue to dump out extra water, for safety reasons.
	+ We are not to combine open jugs to consolidate.
	+ Chaperones will try and use up open jugs before opening a new one.
* This has been a great year for field crew, but it is also difficult with all of the field changes. Wes will continue being flexible.
* It is difficult to get water refills to the chaperones during the game, when the coolers run out, due to the configuration in the stands of the student section right next to the band. Also, students (non-band members) are right next to the speakers, which causes some concern.

**Fundraising Report (Kelly McWilliams)*** Der Dutchmen pie fundraiser Kelly is working on getting the information to Mrs. Lewis to distribute a one page (information) and a collection envelope to the students.
	+ Deadline of 11/10
* Blaze Pizza has reached out to us to have a spirit night – Kelly is looking at the calendars to see what day will work best, and will advise.
 | * Tony may need assistance transporting supplies from the stores to the stadium – if anyone has access to trucks/vans, please reach out to Tony.
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| Old Business | **Photography** * Karen Hackney took amazing photos at the Sarasota game, and has posted these on a Shutterfly account. This account is password protected so that the band members photos cannot be accessed without permission.
* Gary Bolinder also took amazing photos.
	+ Access these photos at <https://www.flickr.com/photos/kiltie-art/>
* Karen asked if we have Kilties on Homecoming court (for photos). Court won’t be announced until 10/13, per Mrs. Lewis.

**Free Pizza*** We collected plenty of funds to provide pizza to all band members during 3rd quarter of home games for the remainder of the season, including playoffs.

**Scholarship Committee*** The first meeting occurred last week, and we will have a report at the next Booster meeting.
 | * Message Karen Hackney on Facebook or at symphonyno5@hotmail.com if you would like access to the Shutterfly account photos.
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| New Business | **Alumni Night (Kim Klunder)*** An information letter and pregame music has been sent to all who have already expressed interest (approximately 30 alumni)
* Alumni will meet in the courtyard at 5:00pm
* Kiltie alumni shirts will be available for $10 in the courtyard – should be worn with jeans.
* Rehearsal of pregame program will begin at 5:30.
* Alumni will march into the stadium with the band at 6:00 pm and play pregame show on the field.
* Alumni will then sit in the stands with the band and play stand music until halftime.
* We currently have 30+ alumni signed up – several are guard, dancers and percussion.
	+ Kim will arrange with Mr. Evans for additional percussion members.
	+ We anticipate having approximately 40-50 total alum in attendance.
* Gina will check with Lori Smith to see if it’s possible to set up a modified store in the courtyard for alumni to buy additional Kiltie t-shirts for themselves and family members.
	+ Jen Mannering asked if we can distribute alumni t-shirts prior to the courtyard event Friday? Logistically, very difficult and it doesn’t save much time on Friday, so we will just have them available during rehearsal as planned.
* Carri Radford asked if we are offering free pizza to alumni during the 3rd quarter?
	+ Since we have enough funds to cover the visiting bands, and Lakewood Ranch has decided not to send their band to the game, we should be fine offering pizza to the alumni.
	+ Tony will add 40 people to the count for pizza to accommodate alumni.

**Venice Away Game 10/29*** We need volunteers for chaperone (will ride bus with students) as well as field crew – sign up through Sign Up Genius.

**MPAs 10/30 – Manatee High School*** We need 20 volunteers (10 each for chaperones and field crew) – chaperones will need to ride bus with students.
* Students arrive at Riverview High School between 1-2 pm for rehearsal.
* Dinner break at 3:00 pm
	+ Vicki Zengel has gotten dinner for the entire band to be catered by 2 chefs from Art Ovation Hotel.
	+ Pasta and sauce, macaroni and cheese and one other entrée will be provided.
	+ Sponsors are asking if we have access to a hot box, as they can bring the pans of food around 2:00 for setup.
	+ We need 4 volunteers to assist in serving food from approximately 2-4 pm.
* Busses will be loaded at 4:30 pm.
* Wes is working with Mr. Evans re: trailer situation (are we taking both?)
* Chaperones will need to report at 4:00pm, and will be on duty until 11pm, when the busses return to Riverview.
* Field Crew will need to report at 3:00pm so that Wes can review needs with them.
* In the past, the evening rehearsal right before MPAs has been opened to members of the public who are unable to attend MPAs (grandparents, etc.). Will Mrs. Lewis be doing that this year?
	+ Mrs. Lewis was unable to commit to opening the rehearsal – she will advise if that changes.
* Tickets for those attending MPAs are approximately $7 (Mrs. Lewis to confirm), and those proceeds are split among all participating schools to offset individual/ensemble MPA costs (spring).
* Will students be allowed to leave MPAs with parents instead of riding the bus back?
	+ In the past, parents had to submit a note ahead of time, that was then put onto the clipboard for the chaperones doing the count on the busses.
	+ Per Mrs. Lewis, she would prefer all band members ride back on the bus.
	+ It is logistically very difficult to change counts on busses (may miss students and leave them behind).
	+ Also, this is a great bonding session for the students – much celebrating and team-building occurs on the bus post-MPAs.

**Veteran’s Day Parade 11/11*** More information to follow
* During school hours
* Chaperones are needed – we will have a Sign Up Genius once the information is available.
* We are working on arranging to have post-parade individual photos taken.
* We may possibly have a sponsor for boxed lunches for the students (Jersey Mike’s), as they will arrive back to school after lunch periods are over.

**Fall Concert 11/18*** More information to follow.
* No Covid restrictions – maximum occupancy in the RPAC.

**Miscellaneous*** Carri asked if we can have a recording of the current halftime music to post on the website (since what we have on there now is from 2019).
	+ Mrs. Lewis will work on getting this for Carri.
* Tony Clements asked if we can re-negotiate the 60/40 split (band/football team) currently stipulated in the concession contract.
	+ Mrs. Lewis has already re-negotiated the contract, and is waiting for the final signed document.
	+ We will now have a 70/30 split with the football team.
	+ We now have a 2-year term on the contract (previously 5 years).
	+ We are no longer required to pay the school $1500 off the top of the concession sales.
	+ We are no longer required to pay $2000 in upfront start-up costs at the beginning of the season.
* David Tarlton set up an RHS Kiltie Venmo account.
	+ Can be used for donations – Carri will add the QR code to the website.
	+ Can be used for the Kiltie Store – to be addressed with Lori Smith.
	+ Can be used for concessions – Tony and David will discuss offline if we can get QR code signs to be posted where we are selling concessions.
* Allison Baird gave a special thank you to the field crew for all of their assistance this season with flags, swords, and drums.
 | * Sign up to volunteer for the Venice game (chaperones and field crew) 10/29 on Sign Up Genius.
* Sign up to volunteer for MPAs (chaperones and field crew) 10/30 on Sign Up Genius.
* Janet Ballard will check with the cafeteria staff to see if we can access 1 hot box for 15 pans of food on MPA day.
* Vicki will confirm Art Ovation Hotel sponsorship information and give it to Gina Bixby for full recognition of their sponsorship on social media/website.
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| Meeting Adjourned | Next meeting 11.8.2021 at 5pm (Board) and 6pm (Boosters) | Allison Baird motioned to adjourn, and Kim Klunder seconded the motion at 7:05pm. |